



### **Staff / Volunteer Code of Conduct**

We aim to provide a safe environment free from discrimination, upholding and promoting equality, diversity and inclusion. We undertake to:

- treat all children and young people and adults at risk with respect and dignity
- ensure that their welfare and safety is paramount at all times
- maintain professional boundaries both face to face and when using technology
- always listen to individuals and take account of their wishes and feeling
- always act in a professional way and not accept bullying, swearing or other disruptive behaviour.
- liaise openly with parents and carers/advocates
- only use physical contact if absolutely necessary
- ensure any intimate touch required, to carry out care, treatment or training is within relevant guidelines and is safe and appropriate. Intimate touch and care will always be part of a plan, agreed with the individual concerned, their parents or carers.
- avoid being alone with children, young people and adults at risk whenever possible
- listen to, and act upon, any disclosures, allegations, or concerns of abuse
- participate in approved safeguarding training at appropriate levels
- follow our safeguarding policy at all times
- make activities FUN and enjoyable

I confirm I have read and understood: The Code of Conduct

The Maker's Place Complaints Policy

The Maker's Place Safeguarding Policy, including page 12 The Behaviour Policy and page 6 The Whistle Blowing Policy

Name:

Signed:

Date: